



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 17, 2020 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, November 17, 2020 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw present. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Jerry Favor and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Bradshaw made a motion to add Human Resources/Risk Management Item #1 Revision to Interim Covid Policy 2400. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Commissioner Bradshaw made a motion to adopt the order of the agenda as amended. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – None.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for November 10, 2020
- 2) Invoices Over \$5K: Sheriff's Office (3)
- 3) Liquor Licenses: Wine4U, Sandpoint, ID; Travel America Plaza, Sagle, ID; Klondyke Café & Tavern, Laclede, ID; Mama Sanchez Taqueria & Garden Plaza LLC, Oldtown, ID; Super 1 Foods, Sandpoint, ID; Mitzzy's, Sandpoint, ID; Blanchard Inn, Blanchard, ID; Elkins Resort, Nordman, ID, Cabin View Winery, Sandpoint, ID; Captn's Table, Sagle, ID; Farmhouse Kitchen & Silo Bar, Ponderay, ID

4) Plats for Approval: Bailey Plat File #MLD0078-20, Lakeside East Estate File #MLD0074-20
Commissioner Connolly made a motion to approve the Consent Agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY20 Claims Batch #31 \$32.88; **Totaling \$32.88**

Claims Batch #31	
911 Fund	\$ 32.88
Total	\$ 32.88

Commissioner Bradshaw made a motion to approve payment of the FY20 Claims in Batch #31 Totaling \$32.88. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY21 Claims Batch #4 \$778,052.65 & Demands in Batch #4 \$192,392.16; **Totaling \$970,444.81**

Claims Batch #4		
General Fund	\$	58,009.53
Road & Bridge	\$	140,582.48
Airport	\$	994.52
Elections	\$	644.19
Drug Court	\$	384.81
District Court	\$	12,771.25
911 Fund	\$	30,180.29
Junior College Tuition	\$	1,000.00
Revaluation	\$	1,793.15
Solid Waste	\$	475,374.74
Tort	\$	2,415.00
Weeds	\$	212.76
Parks & Recreation	\$	1,673.40
Justice Fund	\$	40,343.36
Priest Lake Snowmobile	\$	1,119.95
Waterways	\$	440.06
Grants	\$	7,701.63
Property Tax Liability	\$	2,411.53
Total	\$	778,052.65

Claims Batch #4		
Demands	\$	192,392.16

Commissioner Connolly made a motion to approve payment of the FY21 Claims and Demands in Batch #4 Totaling \$970,444.81. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding FY21 EMS Claims Batch #4 \$109,681.58 & Demands in Batch #4 \$3,433.28; **Totaling \$113,114.86**

EMS Claims Batch #4		
Ambulance District	\$	109,681.58

EMS Claims Batch #4		
Demands	\$	3,433.28

Commissioner Bradshaw made a motion to approve payment of the FY21 EMS Claims in Batch #4 & Demands in Batch #4 Totaling \$113,114.86. Commissioner Connolly seconded the motion. All in favor. The motion passed.

ASSISTANCE – Kevin Rothenberger

- 1) Action Item: Discussion/Decision Regarding Removal of Member from Board of Community Guardian;
Resolution

Commissioner Connolly made a motion to approve Resolution #2020-83 for the removal of Gerry Harvill from the Bonner County Board of Community Guardian. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

EXTENSION OFFICE – Jennifer Jensen

1) Action Item: Discussion/Decision Regarding Copy Machine Lease Agreement, Canon Solutions America
Commissioner Bradshaw made a motion to approve the Copy Machine Lease Agreement from Canon Solutions America for the 60-month lease of the Canon Image Runner (IR) C5750 at a rate of \$185.00 per month for the lease and \$0.0069 per black and white copy and \$0.04 per color copy and allow the Chairman to sign. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EMS – Jeff Lindsey

1) Action Item: Discussion/Decision Regarding Contract Proposal for Winter Maintenance, Ponderay EMS Station; **Not to Exceed \$5,000.00**

Commissioner Connolly made a motion to move forward with the proposal for winter maintenance from Weekend Hoe Excavation & Hauling for snow removal of the Bonner County EMS Ponderay station. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

WEEDS – Chase Youngdahl

1) Action Item: Discussion/Decision Regarding Resource Advisory Committee Grant Proposal for Noxious Weeds Handbook

Commissioner Bradshaw made a motion to approve the Selkirk CWMA Noxious Weeds Handbook grant proposal and authorize the Weeds Manager to submit the application to the Resource Advisory Committee. Commissioner Connolly seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Steve Klatt (Matt Mulder Presented)

1) Action Item: Discussion/Decision Regarding FY2022 Local Rural Highway Investment Program (LRHIP) Sign Grant

Commissioner Connolly made a motion to support the FY2022 Local Rural Highway Investment Program sign grant application for the amount on \$30,000 and authorize the Road & Bridge Department to move forward with the grant submittal to the Local Highway Technical Assistance Council. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC DEFENDER – Janet Whitney

1) Action Item: Discussion/Decision Regarding First Level Conflict Contract, Linda Payne
Commissioner Bradshaw made a motion to approve the Conflict Contract for First Level, Linda Payne. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Revised Second Level Conflict Contract, Bruce H Greene
Commissioner Connolly made a motion to approve the revised Conflict Contract for Second Level, Bruce H. Greene. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

HUMAN RESOURCES/ RISK MANAGEMENT – Cindy Binkerd

1) Action Item: Discussion/Decision Regarding Revision to Interim COVID Policy 2400
Commissioner Bradshaw made a motion to approve revision of the Interim COVID Policy 2400, to the Bonner County Personnel Policy Manual effective November 17, 2020. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:18 a.m. the meeting was recessed.

At 9:32 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources

Action Item: Discussion/Decision Regarding Hiring

At 9:32 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw - aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 9:34 a.m.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources

Action Item: Discussion/Decision Regarding Personnel

At 9:34 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw - aye. All in favor. The motion passed.

Commissioner Bradshaw reconvened the meeting at 9:59 a.m.

Commissioner Bradshaw Adjourned the meeting at 9:59 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of November 10, 2020 – November 16, 2020
Copies of the complete meeting minutes are available upon request.

On Tuesday, November 10, 2020 a Planning Update were held pursuant to Idaho Code §74-204(2).

On Thursday, November 12, 2020 Assistance was held pursuant to Idaho Code §74-204(2). The following file was Denied: 2021-005.

On Thursday, November 12, 2020 a Litigation Executive Session was held pursuant to Idaho Codes §74-204(2) and §74-206 (1) (F) Litigation.

On Friday, November 13, 2020 an Election Canvass was held pursuant to Idaho Code §74-204(2).

On Monday, November 16, 2020 a Facilities Workshop was held pursuant to Idaho Code §74-204(2).

On Thursday, November 16, 2020 an Emergency Executive Session was held pursuant to Idaho Codes §74-204(2) and §74-206 (1) (D) Records Exempt.



Dan McDonald, Chairman

11/24/20

Date

ATTEST: Michael W. Rosedale

By 

Deputy Clerk